










IQAC Meeting

IQAC Meeting was held on 20/07/2018. The agenda was as followed.

1. Infrastructure development at the Institute.
2. Planning for utilization of CPE grants.
3. Discuss about the 'Finishing school project' of RUSA.
4. Alumni activities for 2018-19
5. Any other topic with the permission of chair.

Following Members attended the Meeting

| Sr. No. | Name | Designation | Signature |
|---------|---|-------------|---|
| 1 | Dr. B. K. Jain, Principal | Chairperson |  |
| 2 | Dr. A. M. Shukla - Head, Botany | Director |  |
| 3 | Mr. H. R. Pandey - O. S. | Member |  |
| 4 | Dr. H. V. Pandya - Head, Biochemistry | Member |  |
| 5 | Dr. Vivek Upasani - ^{Head,} Microbiology | Member |  |
| 6 | Dr. D. I. Prajapati - Chemistry | Member |  |
| 7 | Mr. Kirit Vania - Head, Maths | Member |  |
| 8 | Shri Shankarbhai Patel - Industrialist and Chairman - The Green Environment services Co-op Soc. Ltd | Member |  |
| 9 | Mr. Rakesh K. Patel - Stakeholder Past President, Vatva Industrial Association | Member |  |


PRINCIPAL,
M. G. Science Institute,
Dadasaheb Mavalankar Campus,
Navrangpura, AHMEDABAD-9

IQAC

Minutes of Meeting and Action Taken

A meeting of M. G. Sc. IQAC committee was held on 20/7/18. Following are the minutes:

1. As per the agenda of the previous year's meeting, it was seen that all the activities were completed as per schedule. The fully equipped auditorium is ready and is now functioning at the fullest capacity. Other actions are taken and activities are also accomplished.
2. Dr. Jain suggested to request AES to put pavers on all the sides of the two square gardens within the campus building so as to improve the infrastructure. It was agreed upon by all.
3. Alpana Shukla brought the point of overall cleanliness maintenance and all members unanimously agreed to put a dumper permanently on one corner of the campus which would be used to collect all dry waste of the Institute. Shri Shankarbhai promised to procure a dumper from AMC. Otherwise, get AMC door-to-door waste management service.
4. Dr. Vivek Upasani has requested for a toilet within Microbiology department which will be taken up with the AES.
5. Utilization of CPE grants was discussed, Dr. Jain informed that almost all classrooms are now fitted with an LCD projector and one classroom has been chosen to make a 'smart' classroom.
6. The CPE grants will be used to deploy CCTV cameras in all classrooms. Procuring a good Telescope for the Physics department was agreed upon. Grants must also be used to invite learned speakers to deliver talks and interact with students as well as teachers.
7. Participation of faculty in FDPs should be encouraged. Moreover, when faculty are invited as resource persons, session chair or judge, they must be allowed duty leave, as long as their regular teaching duty is not affected.
8. Under the grant from RUSA the 'finishing school' project is being implemented.
9. Members acknowledged the use of Institutional charges of Botany research projects for the upgradation of botanical garden and front pathway.
10. The members deliberated over alumni activities for the year 2018-19. First and foremost, a directory of alumni members should be brought out. It was also decided to have an alumni meeting every six months. Interaction of successful alumni at departmental level was discussed.
11. Placement activities to be given a boost. A separate notice board for placement services is to be fitted for the benefit of students.
12. Along with this the members also decided to have a digital display board in the front foyer displaying current news and activities.
13. The alumni may sponsor a national seminar on sustainable environment for our students. Alumni activities may include one Garba programme during Navaratri, one musical programme and popular lectures by the distinguished Alumni.
14. Above all, it was decided to participate in national and state level ranking survey, like NIRF, GSIRF, India today, etc. and to take up more developmental activities.

Alpana Shukla
(IQAC Coordinator)
(Dr. A. M. Shukla)


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